**Audit Report Tracker**

Reviews will be performed on a routine basis. The reports will be reviewed for any indication of inappropriate access by an unauthorized individual or program. The type of review will determine its frequency as indicated in this office’s HIPAA Compliance Manual and will be tracked below. Any issues will be investigated and documented using the Breach/Incident Investigation Report. Retain this tracker for 6 years.

| **AUDIT TYPE** | **DATE** | **OUTCOME** | **RESPONSIBLE PARTY** |
| --- | --- | --- | --- |
| Attempted/failed logons/lockouts | 5/14/2020 | Issue(s) Found - Incident Documented |  |
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