Authorization to Release Health Information

**Patient Information:**

Name of Patient: Date of Birth:

Address:

City, State, Zip: Phone:

## \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ may release the following information:

(Name of the entity)

|  |  |  |
| --- | --- | --- |
| * Entire record | * Financial records | * Office visit notes |
| * Marketing\* |  | |
| * Psychotherapy notes – if this box is checked only psychotherapy notes may be released. | | |
| * Diagnostic studies (list): | | |
| * Other as listed: | | |

\*Financial compensation is received for this communication.

**Entity or person who will receive the information:**

Name:

Address:

City, State, Zip: Phone:

* **Send the information electronically. Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* For **email communication** I understand that if information is not sent in an encrypted manner there is a risk it could be accessed inappropriately. I still elect to move forward to allow email communications to occur.

**This authorization shall be in effect until** **the information has been forwarded as requested or until the course of treatment is complete.**

##### Patient Rights:

* I have the right to revoke this authorization at any time by contacting our office.
* I may inspect or copy the protected health information to be disclosed as described in this document.
* Revocation is not effective in cases where the information has already been disclosed but will be effective going forward.
* Information used or disclosed as a result of this authorization may be subject to redisclosure by the recipient and may no longer be protected by federal or state law.
* I may refuse to sign this authorization and that my treatment will not be conditioned on signing*.*
* I understand released information may include a communicable disease diagnosis such as HIV.

## This authorization will remain in effect until revoked by the patient.

Signature of Patient or Personal Representative: Date:

\*Description of Personal Representative’s Authority (attach necessary documentation)

* Revoked by patient or personal representative on .

**DATE**

How revoked: 🞎 orally (in person or via phone) 🞎 in writing (place copy in patient’s file)